**School Based Planning Team Meeting**

**2012-2014**

**Agenda**

 December 3, 2013

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| **Time** | **Topic** | **Lead** | **Discussion Notes/Action Item** |
| 10 | **Welcome and Introductions** **~** complete address log | All |  |
| 10 | **Good News & Celebrations** | All | * IB celebrations has been a treat
* Great school calendars – combining literature, IB learner profiles and celebrations
* IB Explorers are taking a trip to Philadelphia in May
* RCSD will build a bathroom on 1st floor for next year
 |
| 5 | **Overview of Purpose of team**~ SBPT Handbook | Deasure | Deasure shared info sheet re. SBPT purpose and responsibilities.  |
| 10 | **Review/discussion of Ground Rules** | Deasure | Past practice ground rules were emailed to team members -agenda sent out before meeting, -next agenda set at end of meeting-respect everyone’s time-5:30 PM start time OK with team-reaching consensus – one vote per constituency (Admin, Parents, Teachers)-confidentiality is key |
| 20 | **State of our School** ~ Profile ~ School Goals ~ Upcoming State Visit | Deasure | Deasure shared packet w/ AIMS web data, Oracle Dashboard charts, school improvement plan, NY State assessment informationWilson Foundation is a “focus school”Enrollment = 436 scholarsReport cards not mailed home yet due to “glitches”Robin Lavergne, school counselor, has been meeting with students with 1+ “Fs” on report cardsRCSD 6th grade report cards have changed (now assignment based)Question: How are parents being informed about what is happening in class re. reading data? A: report cards, class newsletters, phone calls, PTC, folders homeQ: How can 51 7th graders have an “F” at the end of the marking period?A: Attendance can impact academics, summative assessments might not be complete, but students do have the opportunity to improve January, perhaps Feb meeting to focus on state 3 day visit in March 9 (student, staff, parent survey)State review from last year – Wilson = developing SBPT will be addressing concerns (IB, Common Core more visible) |
| 10 | **Other?** | All | Question: Spanish class has 9 students with IEPs without support? A: State regulation states that students with IEP may get support in 4 core classes, or classes with more than 25% self-contained of class with IEPs. IEPs also cover a wide range of needs/abilities – and more support has been provided.How can we provide teachers with more strategies to accommodate students’ needs? Q: Can Language be incorporated into early grades?A: Elem. Levels all have Spanish as part of the IB schoolQ: What about the recycling program? Can we start a “Green Team”?A: Students will be creating a PA announcement. Perhaps connect with PBIS. |
| 5 | **Set next agenda** | All | * Overview of state visit
* IB assessment policy
* Report card samples
* Statistics re. discipline, PBIS
* Neighborhood Safety

Parents – 11:30 – Arnett Library – Thursday Dec 5th |
| **Next Meeting – Tuesday, January ,2014 @ 5:30 PM** |
| **Time** | **Topics** | **Lead Person Responsible** |
|  | School/Parent Compact | Deasure |
|  |  |  |

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| **Month** | **Facilitator** | **Minutes/Scribe** | **Time Keeper** | **Refreshments** |
| December | Deasure Matthew |  |  | Deasure Matthew/ Others? |
| January 14 | Michael Brundage | Gossin |  | Julie |
| February | Adho Magee |  |  |  |
| March | Julie Roselli |  |  |  |
| April | Nancy Gossin |  |  |  |
| May | Jeff Sciortino |  |  |  |
| June | Deasure Matthew |  |  |  |

**School Based Planning Team**

**2013-2014**

**Sign-in Sheet**

 Meeting Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **SBPT Members Signature**  |
| 1 | Michael Brundage  | Teacher |  |
| 2 | Robin Lavergne  | Teacher |  |
| 3 | Nancy Gossin  | Teacher |  |
| 4 | Tammie Lezeska | Teacher |  |
| 5 | Amanda Purver | Teacher |  |
| 6 | Jeff Sciortino | Parent |  |
| 7 | Fred Tanskley | Parent |  |
| 8 | Adho Magee | Parent |  |
| 9 | Trista Wilson | Parent |  |
| 10 | Deasure Matthew  | Admin |  |
| 11 | Julie Roselli | Admin |  |
| 11 |  |  |  |
| 12 |  |  |  |
| **Visitors** |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |